


Nomination How-To: AMA WA 2025 Awards

1. Navigate to the AMA website and click Nominate Now.
2. Click Create New Account.



AMA (WA) 2025 AWARDS
SATURDAY 1 NOVEMBER 2025, THE RITZ-CARLTON PERTH

Nomination Portal Sign In

Thank you for your interest in nominating. The contribution of nominators is critical and we value your input greatly.

Please sign into the Nomination Portal with your account email address and password. If you have not yet submitted a nomination, please create a new account below.

If you have any questions regarding your nomination, please contact the Event Organiser at waevents@amawa.com.au

Sign in


Email Address

Password

Sign in

New Account

Create New Account



3. Enter your details which you will use to login to the nomination portal.



AMA (WA) 2025 AWARDS
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Create Account

You must create a portal login before you can submit a nomination. Please enter the details below and click Create New Account to create this login.

Email Address

Reenter Email Address

Password

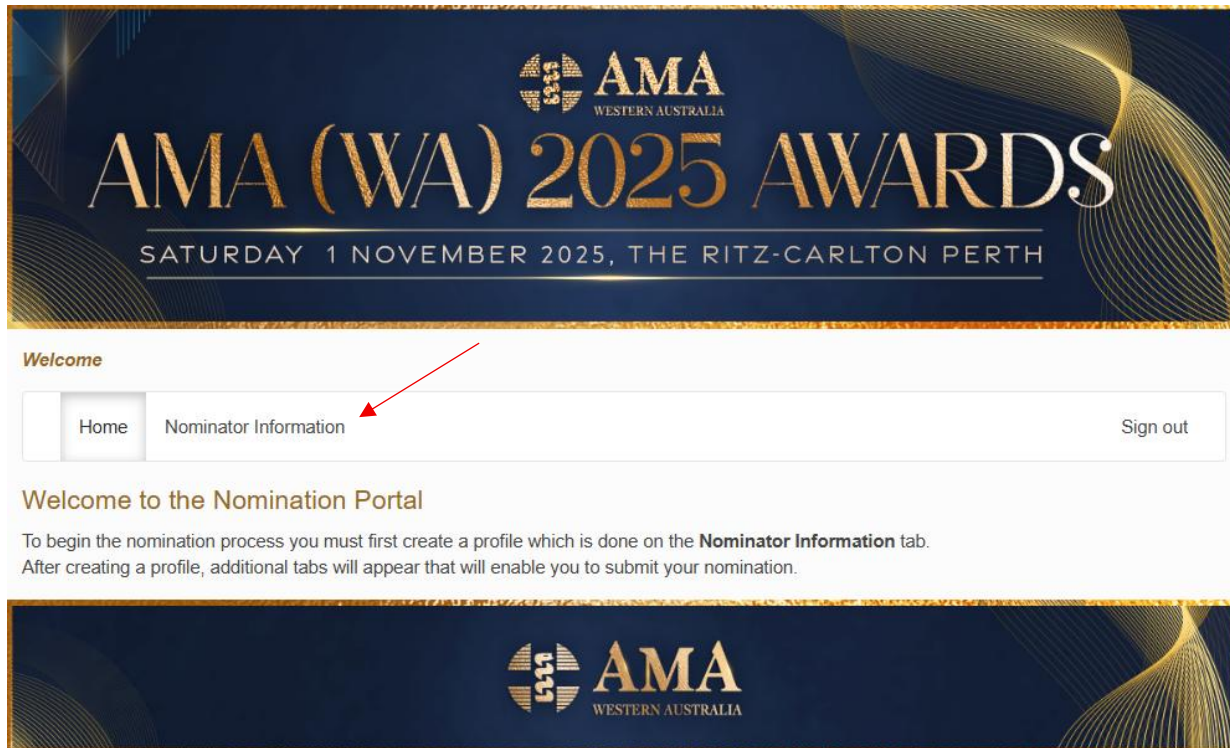
Confirm Password

Create New Account **Back To Sign in**

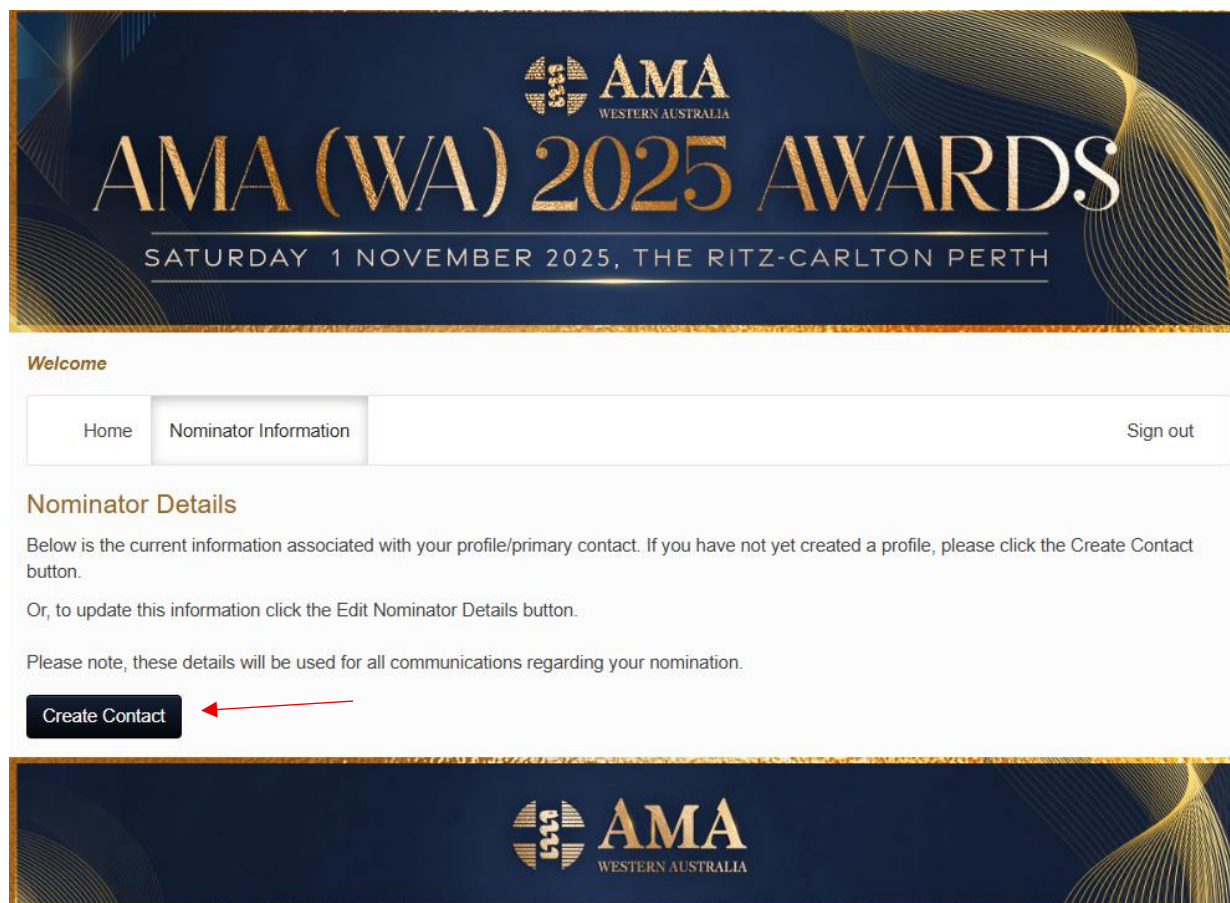


Nomination How-To: AMA WA 2025 Awards

4. Click on the Nominator Information tab to create your profile.



5. Click Create Contact.



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6. Enter your contact details. Once you click Submit you will automatically be taken back to the portal.



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Nominator Contact Details

Title*

First Name*

Last Name*

Position*

Organisation*


Email Address*

Verify Email Address*

Mobile*

Submit

7. You will now see additional tabs on your home screen. Click into Nomination to begin submitting your nomination. Click continue to proceed to the next step.



Welcome Mrs Testing Profile Test

Home Nominator Information **Nomination** Edit Nomination Sign out

Nomination Portal

This page will take you through the process of submitting your nomination. Each of the tabs on the left hand side of the page will bring up a step in the nomination process that needs to be completed. At any time in the process you can click the **Save As Draft** button to save your incomplete nomination and return to it at a later time. The Review section will give you an overview of the sections that are still required to be completed before you can submit your nomination. Once all required sections have been completed, you can submit your nomination in the Submit section of this page.

Nominee and Award Category
Nominee Relationship
Nomination
Nominee Details
Review
Submit

Nominee Draft

Name of the person or practice you are nominating (title, first name, last name)

Nominee

Word Count 3

Award Category

Choose your award category from the drop down list below. Nominations must include a statement of 500 words (minimum) addressing the **selection criteria** for the award category.

Award category

Save As Draft **Continue**

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8. Select your relationship to the nominee.

Welcome Mrs Testing Profile Test

Home

Nominator Information

Nomination

Edit Nomination

Sign out

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✓ Nominee and Award Category

Nominee Relationship

Nomination

Nominee Details

Review

Submit

Relationship to Nominee

Please select your relationship to the nominee

Relationship

Peer/colleague

Save As Draft

Continue

Draft

9. Enter your nomination statement. You have the option to upload additional documents if needed.

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Nominee and Award Category

Nominee Relationship

Nomination

Nominee Details

Review

Submit

Nomination

A selection panel of representatives from relevant organisations and committees select the winner, based on the selection criteria specific to the nominated category. Please refer to the Awards Categories and Criteria when completing your nomination below.

Please enter your nomination statement in the box below. Please note the minimum word count is 500.

Selection Criteria

Special Character Keyboard

Enter your statement here.

Word Limit 800

Word Count 4

Supporting Document

If you would like to upload a supporting document, you can upload up to 3 PDF files, no larger than 5mb each.

Supporting Document

Browse ...

Draft

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10. Enter the Nominee contact details.

Nomination Portal

This page will take you through the process of submitting your nomination. Each of the tabs on the left hand side of the page will bring up a step in the nomination process that needs to be completed. At any time in the process you can click the **Save As Draft** button to save your incomplete nomination and return to it at a later time. The Review section will give you an overview of the sections that are still required to be completed before you can submit your nomination. Once all required sections have been completed, you can submit your nomination in the Submit section of this page.

Nominee and Award Category

Nominee Relationship

✓ Nomination

Nominee Details

Review

Submit

Nominee Details

Draft

Nominee Name (Title, First Name & Last Name)
*

Nominee Role *

Nominee Hospital/Organisation/University
(Where are they currently employed/studying?)
*

Nominee Contact Number *

Nominee Email *

Nominee Gender *

Save As Draft

Continue

11. Review your nomination here. If you are happy, click continue. If you wish to make edits to any section, you can click into the relevant section along the left-hand side.

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✓ Nominee and Award Category

✓ Nominee Relationship

✓ Nomination

✓ Nominee Details

Review

Submit

Review Submission

Draft

Below is a summary of your completed nomination. Any sections that are still required to be completed for submission are noted in red.

Nominee name

Enter your statement here.

Ready to submit

Save As Draft

Continue

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12. Agree to the terms and conditions before submitting your nomination.

Nomination Portal

This page will take you through the process of submitting your nomination. Each of the tabs on the left hand side of the page will bring up a step in the nomination process that needs to be completed. At any time in the process you can click the **Save As Draft** button to save your incomplete nomination and return to it at a later time. The Review section will give you an overview of the sections that are still required to be completed before you can submit your nomination. Once all required sections have been completed, you can submit your nomination in the Submit section of this page.

✓ Nominee and Award Category
✓ Nominee Relationship
✓ Nomination
✓ Nominee Details
Review
Submit

Nomination Submission

Draft

If all required nomination submission fields have been completed you will have the option to submit your nomination at the bottom of the page. If there are any remaining fields or sections to complete you will only have the option to save your submission as a draft until they are completed. You must agree to the Terms and Conditions below before you can proceed.

Terms and Conditions for Nominations

By submitting a nomination for the MEDBALL, nominators agree to the following terms and conditions:

- AMA (WA) reserves the right to extend or amend nomination deadlines where appropriate and necessary.
- Nominations must be factually accurate and based on truthful representation of the nominee's work and achievements.
- Nominations which are deemed by the Awards organisers or judging panel to contain insufficient information or supporting evidence may not be considered.
- AMA (WA) reserves the right to use all or part of any nomination material, including written content, images and testimonials for the purpose of promoting the MEDBALL, including through print, online and social media platforms.
- The judging panel reserves the right to reallocate nominations to a different award category if deemed more appropriate.
- The judging process is confidential. All decisions made by the judging panel are final, and no further correspondence or appeal will be entered into regarding outcomes.
- AMA (WA) takes no responsibility for incomplete or late submissions. It is the responsibility of the nominator to ensure all materials are submitted before the published deadline.
- All personal information collected will be handled in accordance with the AMA (WA) Privacy Policy and used only for the administration and promotion of the Awards.

☒ I agree to the above Terms and Conditions

Save As Draft

Submit

Congratulations! You've submitted your first nomination. You can log in to the portal at any time to view the nominations you've submitted or to continue working on a draft.

You're welcome to submit multiple nominations.

If you have any queries or would like assistance with your nomination, please email waevents@amawa.com.au.

Sincerely,

AMA WA Membership Team