

PRIVATE MEDICAL PRACTICE BULLETIN

HEALTH PROFESSIONALS AND SUPPORT SERVICES AWARD 2010 AMENDED SALARY SCHEDULE “Clerical/Support Staff”

On 19 June 2020 the Fair Work Commission Minimum Wage Panel handed down its Annual Wage Review, awarding an increase of **1.75%** to the minimum salary rates contained in all Modern Awards.

The new minimum rates of pay must be applied as of the first full pay period commencing (1st PPC) on or after 1 July 2020

Practices are advised that where an employee is in receipt of a salary which is in excess (over award) of the Minimum Award Rate in the Award then this increase as determined by the Fair Work Australia Minimum Wage Review Panel can be absorbed into that over award payment. This means that you do not have to automatically apply an increase to your current rates of pay, but should only do so where they no longer meet the new minima.

Attached for your information and use is an updated Salary Schedule applicable to Clerical and Support Staff employed under the *Health Professionals and Support Services Award 2010*.

Please note that the attached rates apply only to federal system employers, not sole traders, partnerships of individuals or other unincorporated entities.

Other increases to allowances in the Award will be published in due course. A complete copy of the current award can be found at

https://www.fwc.gov.au/documents/documents/modern_awards/award/MA000027/default.htm

We recommend that you download a current version after 1 July 2020, containing all amendments.

Should you have any queries regarding this bulletin please do not hesitate to contact the Industrial Team via email mail@amawa.com.au or telephone 9273 3000.

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Health Professionals and Support Services Award 2010 Amended Salary Schedule for Effective 1st PPC 1 July 2020

<u>Classification</u>	<u>Weekly Rate</u>	<u>Hourly Rate</u>	<u>Casual Rate</u>
	\$	\$	\$
Level 1 Entry Level Employee <3 months experience	801.40	21.09	26.36
Level 2 Employee with more than 3 months but less than 12 months experience	834.60	21.96	27.45
Level 3 Receptionist, General Clerk/Typist	867.30	22.82	28.53
Level 4 Receptionist (Senior)*, Clerk (Senior)*	877.60	23.09	28.87
Level 5 Receptionist (Senior)*, Medical Secretary	907.30	23.88	29.85
Level 6 Receptionist/Pay Clerk (Senior)*	956.20	25.16	31.45
Level 7 Assistant Practice Manager*, General Clerical Supervisor*	973.40	25.62	32.02
Level 8 Assistant Practice Manager*			
Pay Point 1	1006.40	26.48	33.11
Pay Point 2	1032.90	27.18	33.98
Pay Point 3	1105.50	29.09	36.37
Level 9 Practice Manager			
Pay Point 1	1125.20	29.61	37.01
Pay Point 2	1165.20	30.66	38.33
Pay Point 3	1174.40	30.91	38.63

*NOTE: Please refer to the Schedule **B.2 Health Professional Employees – Definitions** of the *Health Professionals and Support Services Award 2010*, to determine the applicable classification level.

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