

HEALTH PROFESSIONALS AND SUPPORT SERVICES AWARD 2010 AMENDED SALARY SCHEDULE “Clerical/Support Staff”

The Fair Work Australia Minimum Wage Panel on 3rd June 2013 handed down its Annual Wage Review. In doing so the panel has determined that the minimum salary rates contained in all Modern awards will be increased by 2.6%.

Fair Work Australia has also determined that the increase is operative from the first full pay period on or after the 1st July 2013.

Practices are advised that where an employee is in receipt of a salary which is in excess (over award) of the Minimum Award Rate as set out in the Award then this increase as determined by the Fair Work Australia Minimum Wage Review Panel can be absorbed into that over award payment.

Attached for your information and use is an updated Salary Schedule applicable to Clerical and Support Staff employed pursuant to the Health Professionals and Support Services Award. A further copy of the amended Health Professionals and Support Services Award 2010 will be forwarded to Practices as soon as they are available.

Should you have any queries regarding this bulletin please do not hesitate to contact Gary Bucknall, email gary.bucknall@amawa.com.au or telephone 9273 3000.



Health Professionals and Support Services

Amended Salary Schedule Effective 1 July 2013

<u>Classification</u>	<u>Weekly Rate</u>	<u>Hourly Rate</u>	<u>Casual Rate</u>
	\$	\$	\$
Level 1 Entry Level Employee <3 months experience	\$661.60	\$17.41	\$21.76
Level 2 Employee with more than 3 months but less than 12 months experience	\$688.90	\$18.13	\$22.66
Level 3 Receptionist	\$716.10	\$18.85	\$23.56
Level 4 Receptionist (Senior)*	\$724.50	\$19.07	\$23.83
Level 5 Receptionist (Senior)* Secretary	\$748.90	\$19.71	\$24.63
Level 6 Receptionist/Pay Clerk (Senior)*	\$789.30	\$20.77	\$25.96
Level 7 Assistant Practice Manager*	\$803.50	\$21.14	\$26.43
Level 8 Assistant Practice Manager*			
Pay Point 1	\$830.80	\$21.86	\$27.33
Pay Point 2	\$852.60	\$22.44	\$28.05
Pay Point 3	\$912.60	\$24.02	\$30.02
Level 9 Practice Manager			
Pay Point 1	\$928.90	\$24.45	\$30.56
Pay Point 2	\$961.80	\$25.31	\$31.64
Pay Point 3	\$969.40	\$25.51	\$31.89

***Classification is dependent upon:**

1. Size of Practice
2. The Role of the Employee
3. The Responsibility of the Employee
4. The Complexity of the Position

Note

Practices should review the work of the employee in accordance with the classification definitions found in Schedule B (Page 30) to ensure that the Employee is appropriately classified.

